

INSTRUCTIONS FOR RENTAL APPLICATION
IMPORTANT – READ AND FOLLOW ALL INSTRUCTIONS!
Return completed applications to Sulco office

We are happy that you have decided to rent your next home from us. Our goal is to find tenants who will be courteous to their neighbors and fit well into our existing community.

***Please tell us where you've lived for the last five years,
and include phone numbers of your current and past
landlord.***

Include copies of your last four pay stubs.

All adults (unless you are married) must fill out separate applications

PETS – sorry, we cannot accommodate dogs at any of our properties. We may consider up to two indoor cats, with rent premium and proper paperwork

PLEASE MAKE EVERY EFFORT TO COMPLETE THE WHOLE APPLICATION AND ANSWER ALL QUESTIONS, TO AVOID DELAYS IN GETTING YOU APPROVED.

EARNEST MONEY: If you want the apartment, you need to put down earnest money, which is equal to one month's rent. If you pass your application back without the earnest money, we can review it, but if someone else comes in while your application is being reviewed and pays earnest money, they will be considered first for the apartment. All earnest money payments and first month's rent payment **must be made in the form of cash, money order or certified check.** Earnest money will be refunded if you are ***not*** approved for the apartment. The earnest money will convert to your security deposit if you are approved. If you are approved, and change your mind, you will not be refunded the earnest funds, as we took the unit off the market for you.

APPLICATION FEE: An application fee must be paid in order to process your application. The application fee is \$25/adult listed on the application....it is non-refundable.

BASE RENTS & FEES

Claremont Village Rents	\$1,600
Newport Luxury Rents:	\$1,500
Storage bin Claremont Village	\$20
Washer hookup – Clmt Village	\$30
Pet Rent Premium	\$10/month per cat (maximum 2 per unit)
Screen doors	\$150 (Claremont Village)
Deadbolts	\$100
Peepholes	\$ 20



Sulco Corporation

96 Pleasant Street

Claremont, NH 03743

Apartment and condominium rentals

EARNEST MONEY RECEIPT

Landlord acknowledges receipt of \$_____ from _____.

This earnest money is being paid to the landlord in order to secure an apartment at _____ *It is understood that this is for a one-year lease minimum, unless otherwise negotiated.*

Landlord agrees to review the applicant's application and perform credit checks. If the applicant does not meet the landlord's requirements to rent, this earnest money will be returned in full to the applicant. If the landlord decides to rent to this applicant, this earnest money will be applied to the security deposit owed by the applicant when possession of the apartment is transferred to the applicant.

Should the applicant decide to not take the unit at any point after the landlord receives this earnest money, applicant understands that the earnest money will be forfeited.

Date

Apartment _____

Date

Applicant

IMPORTANT: All earnest money deposits must be in the form of a money order or cashiers or bank checks made payable to SULCO CORPORATION only. First month's rent payments must also be in this form. Future rent payments may be made in the form of personal checks.

please fill out:

Date: _____
Which complex are you applying for? _____
Unit # _____

Sulco Corp.

96 Pleasant Street
Claremont, NH 03743
603-543-1044 (M-F, 8-5)
Fax: 603-543-1432

FOR OFFICE USE ONLY

Rent: \$ _____ Sec. Dep \$ _____
Pro-rated amt. \$ _____
From _____ To _____

☐ APPROVED
☐ DENIED

PLEASE PRINT CLEARLY & FILL OUT COMPLETELY WITH ALL PHONE #s. WE CAN NOT PROCESS INCOMPLETE APPLICATIONS!
(All unrelated adults to occupy this unit must fill out **SEPARATE** applications. If related adults have different rental histories over the past five years, they also need to fill out separate applications. **RETURN COMPLETED APPLICATION AND DEPOSIT TO ADDRESS ABOVE**)

Head of Household (include MI and Jr., Sr., III, etc.) _____

Maiden Name (if applicable) _____ Social Security # _____

Date of Birth: _____ Telephone (_____) _____ Driver's Lic. # _____

MUST HAVE CURRENT MAILING ADDRESS: email: _____

Current address _____ City _____ State _____ Zip _____

When did you move here? _____ How much do you pay in rent? \$ _____ /week or mo? Util? _____

Name of Current Landlord _____ Landlord's Phone (**must have**) (_____) _____

Why do you want to move? _____ Are you being evicted? Yes ___ No ___

PREVIOUS ADDRESSES (INCLUDE ALL PREVIOUS ADDRESSES AT LEAST BACK 5 YEARS (use additional sheet of paper if necessary) - WE NEED AT LEAST **TWO - THREE** LANDLORD REFERENCES TO PROCESS YOUR APPLICATION - DO NOT SKIP ANY PERIODS OF TIME)

Where did you live before the above address?

Street Address: _____ City _____ State _____ Zip _____

Landlord _____ Landlord's Phone (**must have**) (_____) _____

From: (Mo/Yr) _____ To: _____ Reason for Moving: _____ Were you evicted? Yes ___ No ___

Where did you live before that?

Street Address: _____ City _____ State _____ Zip _____

Landlord _____ Landlord's Phone (**must have**) (_____) _____

From: (Mo/Yr) _____ To: _____ Reason for Moving: _____ Were you evicted? Yes ___ No ___

In case of emergency notify:

Name: _____ Relationship: _____ Telephone: (_____) _____

Address: _____ City _____ State _____ Zip _____

List a non-relative not living with you (other than listed above):

Name: _____ Relationship: _____ Telephone: (_____) _____

Address: _____ City _____ State _____ Zip _____

List ALL persons who will occupy this unit (must have **ALL** DOBs and SS #s)

Name	Social Security #	Date of Birth	Relationship
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

HOW WILL YOU PAY FOR THIS APARTMENT - INCOME SOURCES?

Name _____ Employer _____ Supervisor _____

Employer Address: _____ City _____ State _____ Zip _____

Telephone (_____) _____ How long have you worked here? _____

Salary \$ _____ /month/week (**MUST provide 4 check stubs**). **If you have worked here less than one year, provide previous employer info below:**

2nd Source of Income

Name _____ Employer _____ Supervisor _____
Employer Address: _____ City _____ State _____ Zip _____
Telephone (_____) _____ How long have you worked here? _____ Salary \$ _____ /month/week

Other Sources of Income

Name _____ Source _____ Amount \$ _____ /month/week
Name _____ Source _____ Amount \$ _____ /month/week

ARE YOU OR ANY MEMBER OF YOUR HOUSEHOLD A SMOKER? YES _____ NO _____

If yes, do you currently smoke indoors? Yes _____ No _____

Due to the extreme damage smoking has caused to our units, we now **prohibit smoking** indoors in the units. You may smoke **OUTSIDE** on the property, however, we do recognize that it causes annoyance/inconvenience, not to mention health consequences to adjoining tenants, who do not smoke, especially from heavy smokers. Be forewarned that if your outside smoking is too heavy and causes smoke to seep into adjoining units, we do reserve the right to restrict where you can smoke **OUTSIDE** on the property (you may be asked to move several yards away from the building/open windows). We also reserve the right to charge for damages caused by smoking including, but not limited to painting of walls, ceilings and woodwork, cleaning of carpets, or if necessary, complete carpet replacement. If you are a smoker, please sign below indicating your understanding of this policy:

_____ Date: _____

Automobile make/model	Year	Color	Lic. Plate #	State
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

IMPORTANT—ANSWER ALL QUESTIONS BELOW!

Do you have any pets? (Yes or No) if yes, list type, age, wgt, _____

Have you or any adult applying to rent **ever** had a court action brought against you by a landlord or have you ever brought a court action against a landlord (such as eviction, small claims, etc.)? _____. If yes, explain fully with names and dates: _____

Have you ever filed bankruptcy? _____ Had a COURT judgement against you? _____

Have you, **or anyone who will occupy this unit** ever been convicted of a crime? _____. If yes, please explain _____

Are you or anyone who will occupy this unit required to register as a sex offender? Yes _____ No _____

Are you or anyone who will occupy this unit a current member of any military service? Yes _____ No _____

If yes, who _____ what branch of service? _____ (Note: must inform landlord of any changes)

Have you or any person applying to rent lived in any building that had a bedbug infestation in the last 12 months? Yes _____ No _____

The undersigned authorizes that:

Credit or criminal reports may be obtained from any reporting agency, verification of my rental history be obtained from landlords, property management companies, or any other sources, employment verification and history be obtained from present and past employers, and references be obtained from any source which could attest to my credibility, suitability, and worthiness to rent a housing accommodation. The undersigned also warrants and represents that all statements herein are true. If any statement herein made is not true, or applicant chooses to withdraw this application for any reason, the deposit will be forfeited. In addition, if you are approved for a dwelling, unit, you authorize that the landlord can report your name to the appropriate Consumer Credit Reporting Agencies as the occupant of this dwelling unit. If any information found on this application is found to be false, it will be cause for denial of application, or if occupying a rental unit, cause for eviction.

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NOTE: PHOTO ID & 4 PAY STUBS REQUIRED AT TIME OF APPLICATION.

Applicant's legal signature _____ Date _____

Applicant's legal signature _____ Date _____

****NOTICE****

If you are approved to rent a dwelling unit, and we later discover you are a narcotics user or dealer, we will immediately report this illegal activity to the local authorities. We will also willingly participate, if requested, to testify against you and submit any information you give us on your application as evidence. Be aware that law-abiding residents of our building are aware of the types of activities that signal the presence of drug dealers and they have been instructed to contact us immediately upon discovery of such activity.